



# Confirmation of Doctoral Degree Conferral

**Note to applicant:** It is the responsibility of individual applicants to have their academic records forwarded to WES. Please complete parts 1 and 2 of this form and submit it to the registrar/controller of examinations/or other authorized official at the academic institution where you obtained your degree. *Please note that some institutions may charge a fee for this service.*

<b>Part 1</b>				WES Reference #: <i>(required)</i>	
Last/Family Name:			First/Given Name:		
Previous/Maiden Name: <i>(if applicable)</i>			Date of Birth: <i>(dd/mm/yyyy)</i>		
Current Address:				City:	
State/Province:	Country:	Postal Code:	Email:		

<b>Part 2</b>		Institution Name:		Dates Attended: From: _____ To: _____ <i>(mm/yyyy) (mm/yyyy)</i>	
Degree Name <i>(if applicable)</i> :		Year of Award <i>(if applicable)</i> :		Major:	
Student ID or Roll Number at sending institution <i>(if applicable)</i>					

I hereby authorize the release of my academic records and information to World Education Services.

Applicant's signature: \_\_\_\_\_ Date \_\_\_\_\_

**Note to authorized official:** The above-named person seeks to have his degree evaluated and requests that a confirmation of his/her degree conferral be forwarded to World Education Services. Please complete this form, and return it directly to World Education Services at one of the addresses below.

<b>CONFIRMATION:</b> I hereby confirm that the student named above attended _____ <i>(Institution Name)</i> from _____ to _____ and was awarded _____ <i>month/yr month/yr degree/diploma name</i> in _____ on _____ <i>(major/field of study/discipline) date of award</i>					
Name of official completing form:				Title:	
Address:					
City:		Country:		Postal Code:	
Telephone:			Fax:		
Email:			URL: www. _____		
Signature			Date		<i>Seal</i>

**By Postal Mail**  
World Education Services  
P.O. Box 5087  
Bowling Green Station  
New York, NY 10274-5087  
U.S.A.

**By Express Courier**  
World Education Services  
64 Beaver St., #146  
New York, NY 10004  
U.S.A.